

Attention Units and Councils,

Convention deadlines are fast approaching!

Convention Registration: *Early Bird Deadline March 5, 2019*

Hotel Room Reservations: *Deadline is March 5, 2019*

FAQ: We plan to send delegates but haven't held our election yet. How can we meet these deadlines?

ANSWER: You can secure your Early Bird Discount for your delegates by mailing a check for the total number of delegates attending to our state office with a printed *UNIT/COUNCIL Convention Registration Cover Sheet*. When you have your delegates selected then mail in an updated version of the cover sheet along with their registration forms to the state office with a note you are updating your pre-registration.

FAQ: Can we reserve our hotel rooms now then update with guests' names?

ANSWER: Absolutely! The University Plaza is very PTA friendly and flexible. *There are a limited number of rooms available in our group block.* Reserve your hotel room(s) now (before March 5) to ensure your accommodations and price. When reserving they will require a credit card to hold the room(s) and ask that you put multiple rooms under one name. Then you can call back to update those reservations with guest names. Be sure to reference your confirmation number.

Book your room at the University Plaza Hotel by calling **417.864.7333**

Or online

<http://bookings.ihotelier.com/bookings.jsp?groupID=2436837&hotelID=17728>

Call to Convention is on the website

<https://mopta.org/2018-2019-missouri-pta-convention/>